

SECRET

Security Information

DIARY NOTES

ADD/A (Colonel White)

21 March 1952

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1. I told [REDACTED] that I had satisfied myself by personal inspection that the Telephone Branch of Administrative Service needs more Operators. So long as we are involved in so many moves, I think that they also need one or two men in the headquarters of the Telephone Branch to handle installation work orders, jobs, etc. I told John if he would look into this and put in for whatever he thought he needed, I would recommend the approval for the increased T/O without making any change for the personnel ceilings at this time.

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2. In this connection, the recent survey which I&S made of the courier service indicates that Administrative Service does not have enough couriers and that we are involving considerable security risk by having extremely sensitive documents transported around town by only one person. I have also told [REDACTED] to put in for whatever additional couriers he needs to rectify this situation.

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3. Requested [REDACTED] to expedite completion of a study I asked him to make concerning whether the Shipping Branch should remain in Administrative Service or be transferred to Procurement and Supply. He will submit it in the next few days with comments from [REDACTED] and Garrison.

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4. Talked to General Davison about [REDACTED] release from the Air Forces and entry on duty with CIA as a civilian. He will handle this personally with [REDACTED] in accordance with Mr. Wolf's suggestion. It is clearly understood by all concerned that we will not put on any pressure whatever to accomplish this transfer.

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5. Sheff Edwards telephoned to get my reaction to the publication of a monthly bulletin by the Security Office, which would in a constructive way point out to employees the particular security practices which are being observed, as well as improvements made, etc. I told him I thought this was an excellent idea and that in order to expedite its dispatch, we could review it in DD/A's office and then let him publish it from the Security Office.

6. Dr. Tietjen believes that we should have men [REDACTED] keeping certain of our electrical equipment hot on a continuing basis to insure that it will work when we need it. I will have [REDACTED] follow up on this without delay.

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7. Dr. Tietjen also talked with me about the project he wants to put in, involving the purchase of [REDACTED] worth of medical supplies. He feels, due to shortages, etc., that we should have this many supplies on hand. I did not examine his project in detail, but the principle of

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stockpiling medical supplies from which we can draw is sound, and I approved of his submitting the project if he was convinced that his plan was on a sound basis.

8. I have talked to Dr. Tietjen and General Davison reference [redacted] being returned to the States. I have made General Davison responsible for keeping Mr. Wolf personally informed as to the status of this case at all times.

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9. Mr. Hulick was over to talk to me again about the "M" indicator for transmission of certain of Dr. Tietjen's messages to and from the field. We have finally agreed to allow Tietjen this privilege with the distinct understanding that he will use it only when absolutely essential and for the type of message which he considers should be handled with the privacy and ethics of the medical profession. Mr. Hulick will give us something in writing on this in the next day or two.

10. I requested that [redacted] require [redacted] to prepare a notice on the promotion of IAC personnel, particularly enlisted men. [redacted] reported later that [redacted] issued instructions covering the promotion of enlisted men to field offices two days ago.)

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11. George Meloon reports that he will have his paper on the steps necessary for Office heads to take to get rid of unsatisfactory employees ready early next week.

12. [redacted] reports that they have been unable to come to a completely satisfactory solution with I&S on having recruiters interview previous employers. I&S has, however, approved of using [redacted] Personnel is going to pursue this to determine whether it will be satisfactory.

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13. Advised Jim Garrison that [redacted] from [redacted] is a personal friend of mine and that if he needs any assistance from me, I will be glad to call [redacted]

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14. I needled Garrison about his staff study on warehouses, and he promises it to me within the next few days.

15. Approved of the transfer of two vehicles which were purchased for overseas use to [redacted] This will make a total of seven vehicles for them; the project authorized eleven.

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